

Fort Knox Spouses and Community Club

Scholarship Committee
P.O. Box 177
Fort Knox, Kentucky 40121

2017-2018 HIGH SCHOOL SCHOLARSHIP

Dear Applicant:

1. General.

The Fort Knox Spouses and Community Club Scholarship Program provides scholarships for deserving, eligible U.S. military Family Members in our community. Scholarships are awarded based on the student's academic record, work experience, volunteer experience, participation in community-based activities, letters of recommendation, and a brief essay. The program consists of three organizations, The Fort Knox Spouses and Community Club, the Kentucky Bluegrass Sergeants Major Association and the First Command Educational Foundation, which work together to provide these scholarships to eligible students.

2. Eligibility.

A. The applicant must be one of the following:

- 1) The dependent child of an Active Duty/AGR (Active Guard/Reserve) U.S. military sponsor assigned or attached to Fort Knox.
- 2) The dependent child of a deceased or retired member of the U.S. Military Forces residing in the Fort Knox area.*
- 3) A child residing in the Fort Knox area* who is the dependent of an Active Duty/AGR U.S. military sponsor.

* Fort Knox area = Fort Knox Housing, Hardin, Meade, or Bullitt Counties.

B. All applicants must be high school graduates of the current academic year, as indicated by the following:

- 1) Hold a high school equivalency certificate.
- 2) Graduate before the end of the year in which the scholarship is awarded.
- 3) Graduate an accredited home school program of the year the scholarship is awarded.

C. The applicant must be accepted by an accredited institution of higher learning (e.g., college, vocational, or correspondence) or expect to be accepted by such an institution for their first Undergraduate Degree.

D. The applicant must possess a valid U.S. military identification card that does not expire before July 1 or proof of active DEERS enrollment through July 1.

Fort Knox Spouses and Community Club Student Scholarship Application

3. Procedures.

- A. In order to be considered by the selection committee, applicants must complete all application requirements and submit all requirements by mail.
- B. All properly submitted applications are reviewed and evaluated by the Scholarship Committee in accordance with the organization's constitution and by-laws. All materials submitted remain confidential.
- C. Instructions for completing the Application Packet are provided in Application Requirements.

4. Scholarship Awards.

- A. **Funds available 1 July must be claimed no later than 31 October.**
- B. Scholarships awarded must be used during the school year immediately following receipt.
- C. The Scholarship Committee will award funds directly to the institution of higher learning (not to the individual recipient) in the recipient's name upon verification of registration. Scholarship winners who accept a full, four-year scholarship (to include tuition, room, and board) from another source, or receive an appointment to a military academy, must forfeit their scholarship and notify in writing the Fort Knox Spouses and Community Club Scholarship Committee of their decision by 1 October.
- D. Scholarship selections are made in March. Scholarship recipients will be notified no later than April. At this time, recipients will be told which scholarship (First Command Educational Foundation, Fort Knox Spouses and Community Club, or Kentucky Bluegrass Sergeants Major Association) they will receive.
- E. Scholarship Certificates will be presented at the student's award night at his/her high school.

APPLICATION REQUIREMENTS

The following items are required as part of the application packet.

Incomplete application packets are ineligible for scholarship consideration.

1. Application Checklist

2. Student Data Sheet

3. Verification of Student Eligibility

- The School Counselor completes this page of the application, signs, and returns to the applicant to be included in the mailed application packet.
- Home school students may substitute a notarized sworn statement or proof of active DEERS enrollment verifying the applicant's possession of a current military dependent ID card that does not expire before 1 July.

4. Student Scholarship Application

- See instructions provided on this section of application.

5. College Entrance Examination Scores (SAT or ACT)

- Provide a copy or printout of scores
- Submit only one; the one with the highest overall score
- If the scores are on your official high school transcript, then you do not need to submit a copy

6. Official high school transcript

- Provide an official copy in a sealed envelope from the high school
- No copies will be accepted
- Should include grades and GPA through 1st semester/trimester of senior year; if it does not, then request counselor enclose 1st semester/trimester grades and GPA on a separate document and enclose in same envelope

7. Letter of Recommendation #1

- Must be from a teacher or other school faculty member
- Home school students may substitute a letter from a personal reference

8. Letter of Recommendation #2

- Your choice, but recommend a letter from an employer, coach, club sponsor, or community leader

Note: Both letters should be from people not related to you and who will attest to your motivation, character, and integrity. Request that letters do not exceed one page each.

9. Essay

- Limit 500 words
- Type your essay in a font size no smaller than size 12 and double space the essay
- Put the essay question/topic you are answering at the top of the page
- Put the last four numbers of your social security number on each page
- Do not include your name on the essay pages
- **Answer one of the following essay questions/topics:**

Choice 1: Think about when you first meet people. What is a common first impression they might have of you? Is it a perception you want to change or what else do you want them to know about you?

(note: Dig deep and provide us insight into who you are.)

Choice 2: Describe a situation in which you have experienced difficulty, overcome adversity, or faced an ethical question. Explain how you coped with this situation and what you learned from it.

(note: Every applicant is a military dependent and has probably dealt with multiple moves and making new friends, and the committee knows this has been a challenge. We would like to find out something unique to you and unrelated to your military moves.)

Choice 3: Students are encouraged to learn through discovery and interacting with the world around them. Describe your ideal intellectual field trip and how you would explore your academic passion to deepen your understanding beyond the classroom.

(note: Creativity is welcomed.)

Choice 4: As a committee, we look at each student's application holistically. We really want to get to know the whole you, not just the academic you. Reflect on ONE additional thing you would like us to know about you that we might not learn from the rest of your application.

(note: This can be anything including your personal experiences, long-term service or a service project, or a defining moment in your life.)

Fort Knox Spouses and Community Club Student Scholarship Application

GENERAL INSTRUCTIONS

- It is the applicant's responsibility to ensure that a completed packet, as listed above (#1-9), is submitted.
- Use a computer to fill out the application, then print and mail. (Tablets/Portable Devices/Phones do not work with the PDF form) If you do not have access to a computer you may fill out the application by hand. Please use black ink. Essays must be typed regardless of how the application is filled out.
- Do not modify or expand the forms. You are limited to the space provided.
- Include the applicant's last 4 numbers of social security number on all application paperwork
- Do not submit any of the following documents: resumes, copies of awards, or diplomas. Provide ONLY the information requested.
- For more information, please direct inquiries by phone or text to (270) 980-9084, by email at scholarshipsfkcc@gmail.com or via web site at www.fortknoxsc.org

MAILING INSTRUCTIONS

- All application packet items must be **mailed AND postmarked by February 7th**.
- Ensure the packet is mailed with sufficient postage. Postage-due mail will not be accepted and will be returned to the Post Office.
- Hand delivered applications will not be accepted.
- Mail ALL application documents listed above to:

**Fort Knox Spouses and Community Club Scholarship Committee
P.O. Box 177
Fort Knox, KY 40121**

Fort Knox Spouses and Community Club

Scholarship Committee
P.O. Box 177
Fort Knox, Kentucky 40121

STUDENT DATA SHEET

APPLICANT/STUDENT'S INFORMATION

1. Name of Student (First, MI, Last): _____
2. Social Security Number (only last 4 numbers): _____
3. Date of Birth (Day/Month/Year): _____
4. Address
Street (& APT#): _____
City: _____
County: _____
State: _____ Zip Code: _____ Country: _____
5. Home Phone: _____
6. Cell Phone: _____
7. Email: _____
8. Name of School Currently Attending: _____
9. School Address (Street, City, State, Zip): _____

MILITARY SPONSOR'S INFORMATION

1. Rank: _____ (if retired, please list rank at retirement)
2. Name (First, MI, Last): _____
3. Full Unit (company/battalion/brigade/division or staff equivalent): _____
4. Status (select one)
 Active Duty/AGR Retired Deceased
5. US Military ID Card Expiration Date: _____

PARENT PREFERRED CONTACT INFORMATION

1. Name: _____
2. Address (if same as above, check here:)
Street (& APT#): _____
City: _____
County: _____
State: _____ Zip Code: _____ Country: _____
3. Home or Work Phone: _____
4. Cell Phone: _____
5. Email: _____

Fort Knox Spouses and Community Club Student Scholarship Application

Last 4 SSN: _____

VERIFICATION OF STUDENT ELIGIBILITY

The applicant must possess a valid U.S. military identification card that does not expire before July 1, 2018 or proof of active DEERS enrollment through July 1, 2018.

Please have your school counselor check the following on your military ID and then sign that the ID meets the required criteria. Include this page in your mailed application packet.

Name of Applicant/Student: _____

Military ID does not expire before July 1, 2018

Military ID belongs to the student applicant

School Counselor Contact Information (phone number): _____

School Counselor Name: _____

School Counselor Signature: _____

Fort Knox Spouses and Community Club Student Scholarship Application

Last 4 SSN: _____

STUDENT SCHOLARSHIP APPLICATION

1. List colleges, universities or vocational schools you have been accepted to, or from which you are waiting on an admissions decision.

1	
2	
3	
4	
5	

2. What degree program do you plan to complete? _____

3. List High Schools attended in chronological order:

	School	Location	Dates Attended
1			
2			
3			
4			

4. In the space provided below, list three facts or items of interest about the Fort Knox Spouses and Community Club (FKSCC):

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Fort Knox Spouses and Community Club Student Scholarship Application

Last 4 SSN: _____

5. Accomplishments

- Complete the following sections (A, B, C, & D) with only items you accomplished during high school.
- Do not abbreviate entries; the selection panel may not know what it means.
- Do not attach any resumes, copies of certificates, or other documentation.
- ONLY the information on the provided application will be accepted.
- It is not required to fill every space, but you are limited to the space provided so prioritize your entries.
- Do not modify or expand the form.
- Ensure your entries are visible when the document is printed.
- List awards/honors only once; do not duplicate in 5-A and 5-B.

5-A. Honors & Awards

Examples: A Honor Roll, Student of the Month, Good Citizenship Award, Governor Scholar, non-school related award, etc. It is acceptable to provide a short description if you believe the selection panel may not be aware of the meaning of the honor or award.

	Honors & Awards	Grade Levels (9, 10, 11, 12)
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Fort Knox Spouses and Community Club Student Scholarship Application

Last 4 SSN: _____

5-B. Extracurricular Activities

(Examples: Sport Teams, Academic Teams, Band, Student Government, Clubs, Scouts, etc.)

	Activity	Grade Levels (9, 10, 11, 12)	Months per Year	Awards/Honors	Leadership Positions
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

5-C. Community Service or Volunteerism

	Organization (e.g. Feeding America, Red Cross)	Description of Activity (e.g. packed food, helped at blood drive)	Grade Levels (9, 10, 11, 12)	Total Hours
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Fort Knox Spouses and Community Club Student Scholarship Application

Last 4 SSN: _____

5-D. Work Experience (paid employment)

Job (e.g. Lifeguard, Cashier, Babysitter)	Employer/Agency	Dates Employed	Hrs/Wk

Describe any circumstances that prevented you from participating in extracurricular activities, performing community service, or being employed during high school that you feel the Selection Committee should be made aware:

Fort Knox Spouses and Community Club Student Scholarship Application

Last 4 SSN: _____

APPLICATION CHECKLIST

Name of Applicant/Student: _____

The following items are required as part of the scholarship application.

Follow instructions provided in APPLICATION REQUIREMENTS

Incomplete application packets are ineligible for scholarship consideration.

- 1. Application Checklist (1 page)
- 2. Student Data Sheet (1 page)
- 3. Verification of Student Eligibility (1 page)
- 4. Student Scholarship Application (4 pages)
- 5. College Entrance Examination Scores (SAT or ACT)
(include separately if not already included in your official High School transcript)
- 6. Official high school transcript (in sealed envelope from school)
- 7. Letter of Recommendation #1 (1 page)
- 8. Letter of Recommendation #2 (1 page)
- 9. Essay (1-2 pages; not to exceed 500 words)

Email address so we can notify you once we receive your completed application:

All materials must be postmarked by 7 February.

Mail ALL application documents listed above AND the Application Checklist to:

Fort Knox Spouses and Community Club Scholarship Committee

P.O. Box 177

Fort Knox, KY 40121